



हरकोर्ट बटलर प्राविधिक विश्वविद्यालय

नवाबगंज, कानपुर - 208002, उ.प्र., भारत

HARCOURT BUTLER TECHNICAL UNIVERSITY

NAWABGANJ, KANPUR - 208002, U.P., INDIA

(Formerly Harcourt Butler Technological Institute, Kanpur)

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100 YEARS
1921 - 2021

MINUTES OF THE 19th MEETING OF BOARD OF EXAMINATIONS HELD ON 21/07/2022 AT 03:00 PM IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS

Following members were present in the meeting:

1. Prof. Pradeep Kumar, CoE & Chairman, BoE
2. Dr. Vandana Dixit Kaushik, CSE Deptt., Member, BoE
3. Dr. Prabhat Verma, CSE Deptt., Dy. CoE
4. Dr. Vinay Pratap Singh, ME Deptt, Dy. CoE
5. Mrs. Poonam Malhotra, Programmer – Spl. Invitee
6. Mr. Jitender Kumar, , Programmer – Spl. Invitee

The following members were absent in the meeting:

1. Dr. Rajani Bisht, Ad. CoE (vacation)
2. Prof. Rekha Bali, Maths Deptt., Member, BoE (vacation)

Proposed agenda points were discussed and following decisions were taken:

Agenda Point 1:

Result preparation of all courses were discussed and it was told by the programmers that: Odd Semester results of 2021-22 session is declared for B. Tech 1st year, IIIrd year, IVth year (except IInd year EEE-257/ ECA/ET branch marks not uploaded).

Even semester result is pending for all years (except final year), due to pendency in marks uploading. Final Year B.Tech result for Even Semester has been declared for 6 branches i.e.(PL/PT/OT/LT/CE/CHE) and for other branches it is under process and will be declared by this weekend.

MCA (three year course) result is declared, MCA (two year course) result is pending. MBA & MSc. result could not be prepared due to non- availability of ordinances.

Committee members were of the view that the same should be communicated to Dean Academic Affairs for providing a copy of it and uploading the same on University website.

Agenda Point 2:

Time line for copy checking, and marks uploading was discussed and it was proposed that maximum of 10 days should be allowed after the last date of Examination for uploading of marks; else no remuneration will be paid. Time line for result declaration is set at 15 days from the last date of Examination else explanation will be sought.

Agenda Point 3:

Committee members discussed the excessive delay in the payment of remuneration for Exam related works (viz invigilation, copy checking etc.) due to which there is resentment among faculty and staff members. So it was proposed that Accounts Section be instructed to make all payments regarding Exam related work within a month, after receiving the file for payment.

H. G. S.

J. S.

V. Dixit

Agenda Point 4:

Committee members discussed the issue related with invigilators. It was proposed that there should be **specific reporting time slot** for invigilators during ESE/MSE. Any invigilator reporting **beyond the specific time should be marked as ABSENT** and the same should be reported to Hon'ble Vice Chancellor. Further dereliction in duty by the invigilator will also be dealt in similar manner in order to ensure the sanctity of Examination.

Agenda Point 5:

Committee member discussed and were of the view to defer the matter as if now, the remunerations for Expert for Ph D thesis supervision are at par with AKTU, Lucknow.

Agenda Point 6:

Committee proposed the following **amount to be deposited** in case a student asks for:

- a) Duplicate marksheet / Transcript/ Provisional Degree Certificate as Rs. 500=00
- b) Duplicate Degree certificate as Rs 1000=00

Agenda Point 7:

Committee discussed and proposed that all original / duplicate certificates (eg: marksheet, degree etc.) should be given to Dean Academic Affairs by Controller of Examinations office. The present practice where Dean Academic Affairs office issues these certificates to students should be maintained.

Agenda Point 8:

UFM cases were reported for ESE & MSE: 2021-22, and the rules of UFM were discussed. The modified rules were proposed and attached as Annexure 1.

Agenda Point 9:

- a) Under any other matter, the format for marksheet was discussed in view of new programme like MBA, MSc. etc being introduced and changes, accordingly, have been proposed to be incorporated.
- b) Matter of disposal of used answer books of MSE and practical Examination lying in the departments with faculty members and of ESE in Controller of Examinations office was discussed. In this regard a letter was circulated by the office of Controller of Examinations to all the Departments regarding the quantum of such copies available for disposal. Committee in the light of above proposed that the information obtained from the various departments be compiled and forwarded to the Officer I/C CS&P for further action in this regard.

The meeting ended with the thanks to the chair.

H.   

(Dr. V. P. Singh)
Dy. CoE
& Member Secretary BoE

(Dr. Prabhat Verma)
Dy. CoE

<

(Prof. Rekha Bali)
Member BoE

(Dr. V. D. Kaushik)
Member BoE

(Prof. Pradeep Kumar)
Controller of Examinations
Chairman BoE

(Dr. Rajani Bisht)
Ad. CoE

Appraisal sent to respective officer for .ns as per attached
sheet for placing in A/c REC, wherever required.

CoE

2
25/2/20

19th

MINUTES OF THE EMERGENT MEETING OF BOARD OF EXAMINATIONS HELD ON
19/05/2022 AT 03:00 PM IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS

Following members were present in the meeting:

1. Prof. Pradeep Kumar, CoE & Chairman, BoE
2. Dr. Rajani Bisht, Ad. CoE
3. Prof. Rekha Bali, Maths Deptt., Member, BoE
4. Dr. Vandana Dixit Kaushik, CSE Deptt., Member, BoE
5. Dr. Prabhat Verma, CSE Deptt., Dy. CoE
6. Dr. Vinay Pratap Singh, ME Deptt, Dy. CoE

In the meeting, the committee resolved the following regarding the request from Final year students for reconduction of Odd (End Semester) Examination:

1. Odd (End Semester) Examination of Final year students were held between 17/01/2022 to 29/01/2022. At that time, there were no instructions from the Government to stop the exam process which was already scheduled. The above stated exam was conducted properly with all precautions. However, only few candidates appeared.
2. In the larger interest of students, Odd (End Semester) Examination for Final year students can be reconducted. For all the students, who had already appeared in the exam can also appear in this Re exam & for them best of two will be considered. **This re-exam may be treated as a special case & should not be taken as precedence.**
3. Members were of the opinion that the students who didn't appear for the exam shall not be given Honour/ Medal except who appeared in the exam or were COVID positive during this duration.

(Dr. V. P. Singh)
Dy. CoE
& Member Secretary BoE

(Dr. Prabhat Verma)
Dy. CoE

(Prof. Rekha Bali)
Member BoE

(Dr. V. D. Kaushik)
Member BoE

19/05/2022
Rajani Bisht
ACOE

19.05.2022

(Prof. Pradeep Kumar)
Controller of Examinations
Chairman BoE

18/12/2021

**Office of Controller of Examinations
H.B.T.U., Kanpur-208002**

Ref.No.: 2146 /CoE/2021


Date: December 01, 2021

Prof. Pradeep Kumar, Controller of Examinations – Chairman BoE
Prof. Rekha Bali, HoD, Maths Deptt. – Member BoE
Dr. Vandana Dixit Kaushik, CSE Deptt. – Member BoE
Dr. Ashutosh Singh, ET Deptt. - Addl. CoE
Dr. Vinay Pratap Singh, ME Deptt. - Dy. CoE & Member Secretary
Dr. Prabhat Verma, CSE Deptt. – Dy. CoE

A meeting of BoE is scheduled on 04.12.2021 at 12:00 PM in online mode through Google Meet to discuss the following matters –

1. To Discuss about the letter of Registrar, HBTU, Kanpur (Letter No. 461/अदम/जी०ए०/रा०अ०/2021 dated Sept. 06, 2021) regarding online evaluation & Digital degree locker.
2. To Discuss on Email of Dr. Sanjiv Kumar Gupta, Ch. Engg. Deptt. for some suggestion on UFM rules.
3. Regarding duration of Mid Semester Examination of theory subjects & theory plus lab subjects.
4. To Discuss the issue of Mr. Rinku Singh (Ex-student HBTU) Roll No. 0004585016 B.Tech. - Paint Tech.
5. Any other matter with permission of the Chair

It is requested to kindly attend the meeting.


(Dr. Vinay Pratap Singh)
Dy. Controller of Exams,
Member Secretary- BoE

Copy to: Staff Officer, Hon'ble Vice Chancellor for information.

Minutes of 18th BOE meeting held on 04-12-2021(Saturday) in Online mode

18th BOE meeting was held Online on 04-12-2021(Saturday) at 12:00PM and following members were present:

Prof. Pradeep Kumar, COE & Chairman, BOE	Present Online
Prof. Rekha Bali , Member BOE	Present Online
Dr. Ashutosh Singh, ACOE	Absent
Dr. Vandana Dixit Kaushik, CSE Deptt., Member BOE	Present Online
Dr. Prabhat Verma, Dy. COE, Member BOE	Present Online
Ms. Poonam Malhotra, Programmer, special Invitee	Present Online
Dr. Vinay Pratap Singh, Dy COE, Member Secy. BOE	Present Online

In the meeting following decisions were taken on the agenda points:

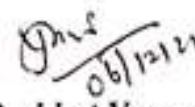
Agenda -1: In reference to the letter no. 461/adam/GA/Ra.Bha./2021, dated 06-09-2021 from the Registrar regarding Digital degree locker and Online Evaluation, the committee was apprised by the progress of NAD (National Academic Depository) work by Dr. Prabhat Verma as Dr. Ashutosh Singh, ACOE did not join the meeting. It was conveyed by Dr. Prabhat that degree data of the session 2019-20 is complete and they are in process of uploading past six years degree data. Regarding Online evaluation as done in AKTU, Lucknow, it was decided that since in HBTU, Kanpur, there is Centralised Evaluation system and the answer books are shown to the students in person so there is no need for it. Regarding reducing the number of pages in the answer copies to minimize wastage, it was decided that it should be done based on the inputs from all the Departments and students very soon.

Agenda- 2 Regarding the email from Dr. S.K.Gupta , Assoc. Professor, Chemical Engg. Deptt. for consideration of UFM rules involving tampering/ destroying of evidences like chit/ paper etc. and/ or misbehaviour by the examinee during examination when getting caught. The committee opined that for all such cases Zero marks be given to the student for that particular subject. This rule be included for ESE and MSE along with the UFM rules framed for Online Examination by the committee constituted vide letter no. 166/P N Ka/2020, dated 04/06/2020.

Agenda-3 Regarding the duration of Mid Semester Examination, the committee opined that the duration should be uniform and equal to 90minutes [1½ hrs.] for both Theory and Theory plus lab subjects.

Agenda-4 The case of Mr. Rinku Singh (Ex- student HBTI, Roll no. 0004585016, Paint Tech.) was discussed and it was decided that since the Examination of the said subject paper has already been conducted after the due approval of Hon'ble Vice Chancellor, his result be forwarded to AKTU, Lucknow for further processing.



(Ms. Poonam Malhotra)


(Dr. Prabhat Verma)


(Dr. Vinay Pratap Singh)


(Dr. Vandana Dixit Kaushik)


(Prof. Rekha Bali)



(Prof. Pradeep Kumar)

Agenda -5 In any other matter, following issues were taken and decided by the committee-

- (i) The committee was apprised about the degree data for B.Tech., M.Tech. & MCA programs in the upcoming Annual Convocation and it was subsequently approved as such.
- (ii) All old students who are getting degree after the formation of University due to pending Carry Over papers or for any other reason should be given the Degree of HBTU University irrespective of their affiliation. If this holds true then Mr. Rinku Singh can be issued degree from HBTU only. This matter should be discussed with higher authorities before finalization.
- (iii) Request of Hrithik Katiyar (Roll-190113018, 3rd point) was taken up and it was decided that his carry over marks should be updated.
- (iv) Committee discussed about the Mid Semester Examination and it was decided that the question papers should be collected and distributed as done during End Semester Examination however the used answer books should be collected by the paper setters on the same day or by next working day after the examination of concerned subject is over. Further, negligence in Invigilation duties was also discussed and it was decided that all such cases which appears to be downgrading the Exam system should be reported to Hon'ble Vice Chancellor.



(Ms. Poonam Malhotra)


(Dr. Prabhat Verma)


(Dr. Vinay Pratap Singh)


(Dr. Vandana Dixit Kaushik)


(Prof. Rekha Bali)


(Prof. Pradeep Kumar)

**MINUTES OF THE EMERGENT BoE MEETING HELD ON 08.12.2020 (Tuesday) AT
03:00 PM IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS, HBTU,
KANPUR**

An Emergent BoE meeting was held on 08.12.2020 at 03:00 PM in the Office of the Controller of Examinations of HBTU, Kanpur and following members were present –

Prof. Manoj Kumar Shukla, Pro-Vice Chancellor	Special Invitee
Prof. Pradeep Kumar, CoE	Chairman, BoE
Prof. Rekha Bali, Maths Deptt.	Member, BoE
Dr. Vandana Dixit Kaushik, CSE Deptt.	Member, BoE (Absent)
Dr. Lalit Kumar Singh, BE Deptt., Asso. Dean, Acad. Affairs	Special Invitee
Dr. Ashutosh Singh, ET Deptt.	Addl. CoE
Dr. Prabhat Verma, CSE Deptt.,	Dy. CoE
Dr. Vinay Pratap Singh, ME Deptt.	Dy. CoE & Member Secretary

Agenda Points:

1. To discuss Challenged Evaluation Rules of University as proposed by Addl. Chief Secretary of Hon'ble Governor of Uttar Pradesh, Lucknow vide his letter No. 7443/03-जी०एस०/2019 (TC) dated: 26.11.2020.
2. To discuss regarding conduction of Carry Over papers of non-final year students of 2019-20 session (Even Semester).
3. Any other matter

Agenda 1-

In the meeting following decisions were taken on the agenda points:


Committee decided that the Challenge Evaluation Rule proposed by Addl. Chief Secretary of Hon'ble Governor of Uttar Pradesh, Lucknow is accepted as such. However, few things are added to the proposed rules-

- 1.1 University already have a process of showing evaluation answer books to the students free of charge. In lieu of proposed challenge evaluation rule, it is being decided by the committee that once the copies are finally submitted in the office of CoE by the concerned faculty, student can only see the evaluated answer book after submission of a fee of Rs. 300/- in the University Account as mentioned in the proposed rule.
- 1.2 The committee elaborated on the Award of marks after re-evaluation & recommended that, If the difference of the average of marks awarded by two evaluators & the original marks obtained by the student in a particular subject paper is more than 20% of total marks for which that subject paper is set, than the evaluation fees of Rs. 1000/- will be reimbursed to the concern student after deducting it from the deposited fees of Rs. 2500/-.
- 1.3 In reference to the disciplinary action for carelessness in evaluation, the committee recommended to accept the proposal of action against evaluators considering it to be applicable only as per the following table –












Minimum Number of cases observed in a subject paper after which the action to be taken against the concerned evaluators as per the proposed Challenge evaluation rule		
Disciplinary action against evaluators as per the proposed rule	For less than or equal to 50 number of evaluated answer copies per subject	For more than 50 number of evaluated answer copies per subject
Notice to be given to the concern Evaluator	1 case	2% of total copies
Remuneration for the evaluation work of the concerned subject will be not be given to the evaluator	3 cases	6% of total copies
Concerned evaluator will be debarred for two(02) years from exam related activities and adverse entry be made in the personal file.	10 cases	20% of total copies

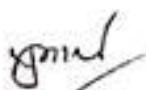
Agenda 2-

- 2.1 Carry over exams of Non Final year, pass out students (only those who have missed the recently conducted exam) and regular exam of Pre Ph.D. of 2019-20 session (Even semester) is proposed to held between 22st December to 26th December 2020 (this duration may change depending upon nos. of Papers) in offline mode.
- 2.2 Exam will be conducted in phases with priority given to students of 3rd year which are in final year at present & Pre Ph.D. subjects.
- 2.3 For the first phase, exam schedule will have only those carry over papers which are requested by 3rd year students of 2019-20 session. However, any other student (non 3rd year) can also appear in that, as the exam for a particular subject will only be conducted once.
- 2.4 In second phase, all other subject papers will be considered.
- 2.5 Academic Department be requested to start the process of exam form submission for above stated students through ERP & provide the data latest by 15th December, 2020.
- 2.6 All Heads of Departments be requested to be ready for providing the moderated Question Papers for Carry over exams requested by CoE in short duration.


Agenda 3: Any other matter

- 3.1 Degree certificates to be printed at the earliest in view of forthcoming Convocation.
- 3.2 Matter of keeping the evaluated answer books of sessionals exam with faculty was discussed and it was decided that faculty has to keep the evaluated class test answer books for at least for one year from the date of the declaration of the result of concerning semester. However, they have to keep at least 10% of sample copies for next three years duration ^{for} Accreditation & other related purposes.


(Dr. V.P. Singh)



(Dr. Prabhat Verma)


(Dr. Ashutosh Singh)


(Dr. Lalit Kumar Singh)


(Prof. Rekha Bali)


(Prof. Pradeep Kumar)


(Prof. Manoj Kumar Shukla)

MINUTES OF THE Emergent BoE MEETING HELD ON 15.10.2020 (Thursday) AT 11:00 AM IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS, HBTU, KANPUR

An Emergent BoE meeting was held on 15.10.2020 at 11:00 AM in the Office of the Controller of Examinations of HBTU, Kanpur and following members were present –

Prof. Pradeep Kumar, CoE & Chairman, BoE
Prof. Rekha Bali, Member-BoE
Dr. Ashutosh Singh, ET Deptt., Addl. CoE
Dr. Vandana Dixit Kaushik, CSE Deptt., Member- BoE
Dr. Vinay Pratap Singh, ME Deptt., Dy.CoE & Member Secretary-BoE
Dr. Prabhat Verma, CSE Deptt., Dy. CoE
Dr. Deepesh Singh, Asstt. Dean, Acad. Affairs – Special Invitee (On behalf of DAA)

In the meeting following decisions were taken on the agenda points:

1. Students who have conveyed their dissent regarding the recently conducted online exam are being given another chance. They have to appear for the said subjects in offline mode.
2. For passout students who are requested for online examination, BoE members unanimously decided to conduct their examination in offline mode only. This decision was taken considering Government Order file No. 16-1099/101/2020-1 dt. 15.07.2020. & University Pandemic Ordinance Annexure 'A'. In the ordinance it is clearly mentioned that the special Carry over examination will be conducted in offline mode once the force majeure condition is normal & University opens.


Meeting ended with thanks to the Chair.



(V.P. Singh)



(Prabhat Verma)



(Ashutosh Singh)



(V.D. Kaushik)

(Rekha Bali)



(Deepesh Singh)



(Pradeep Kumar)

MINUTES OF THE 17th BoE MEETING HELD ON 14.09.2020 (Monday) AT 11:30 AM IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS, HBTU, KANPUR

17th BoE meeting was held on 14.09.2020 at 11:30 AM in the Office of the Controller of Examinations, HBTU, Kanpur. Following members were present in the meeting-

Prof. Pradeep Kumar, CoE & Chairman, BoE

Prof. Rekha Bali, Member-BoE

Dr. Ashutosh Singh, Addl. CoE

Dr. Vandana Dixit Kaushik, CSE Deptt., Member- BoE

Dr. Vinay Pratap Singh, ME Deptt., Dy.CoE & Member Secretary-BoE

Dr. Prabhat Verma, CSE Deptt., Dy. CoE

Dr. Deepesh Singh, Asstt. Dean, Acad. Affairs – Special Invitee (On behalf of DAA)

In the meeting following decisions were taken on the agenda points:


Agenda Point-1: Challenge Evaluations rules as communicated by the Office of Hon'ble Governor of Uttar Pradesh vide order No. ई-4220/03-जी०एस०/2019(TC) dt. 04/08/2020 should be implemented based on the recommendation of a proposed Committee headed by Pro-Vice Chancellor, HBTU with Dean, Acad. Affairs and Controller of Examinations.

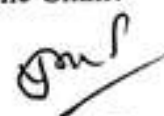
Agenda Point-2: Committee decided to conduct Offline carry over and special carry over Examination for Final year student who are requesting for re-examination/re-evaluation, pass out students & only carry over examination for students of Non-final year.

In this regard a request will be made to Hon'ble Vice Chancellor for due permission. Further, it was also suggested that the examination should be conducted in batches with first priority be given to Final year students and pass out students.

Agenda Point-3: Committee members discussed the matter reported by Dr.V.K.Yadav and Prof. Anand Kumar, thoroughly & decided to refer these probable UFM cases to new constituted online UFM rules formation committee for its recommendations on this matter with Pro-Vice Chancellor as Chairman, Dean, Acad. Affairs and Prof. N. Kohli, CSE Deptt. as members

Meeting ended with thanks to the Chair.


(Dr.V.P. Singh)


(Dr.Prabhat Verma)


(Dr.Deepesh Singh)


(Dr.V.D. Kaushik)


(Dr.Ashutosh Singh)


(Prof.Rekha Bali)


(Prof.Pradeep Kumar)

MINUTES OF THE 16th BoE MEETING HELD ON 11.05.2020 (Monday) AT 10:00 AM IN
THE COMMITTEE ROOM OF THE HBTU, KANPUR

16th BoE meeting was held on 11.05.2020 in the Committee room of HBTU, Kanpur. Following members attended the meeting –

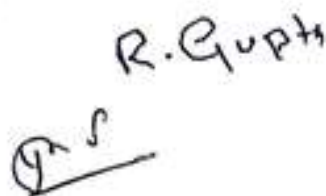
Prof. Pradeep Kumar, CoE & Chairman, BoE
Dr. Vandana Dixit Kaushik, CSE Deptt., Member, BoE
Dr. Vinay Pratap Singh, ME Deptt., Dy.CoE & Member Secretary-BoE
Dr. Prabhat Verma, CSE Deptt., Dy. CoE
Prof. Sunil Kumar, Dean, Acad. Affairs – Special Invitee
Prof. Rajive Gupta, Dean, School of Engg. – Special Invitee
Prof. K.M. Mohapatra, Dean, School of Humanities & Social Sciences – Special Invitee

In the meeting following decisions were taken –

- (i) Regarding conduction of viva voce examination of research work/ project work –
- (a) If students report to campus as per the academic calendar prepared for even semester 2019-20 then the report/thesis submission & viva voce examinations will be conducted offline. If, in case external expert is not willing to come to HBTU, Kanpur due to Covid 19, online viva voce may be conducted.
- (b) In case of extension of Lockdown, if the students do not come to campus, then online submission of report/thesis as well as viva voce conduction shall be decided by the committee.
- (ii) (a) End semester Theory & Practical examination to be conducted offline once students report to campus as per academic calendar for Even Semester.
- (b) In case of extension of Lockdown, the decision will be further taken as per the situation.
- (iii) A case of UFM during online mid semester exams was reported by Dr. V.K. Yadav, Asso. Professor, Deptt. of Humanities. It was decided that a committee should be formulated to decide on rules & taking decision on such cases of UFM where online test is involved. The committee proposed by BoE member is as follows -
- | | | |
|---------------------------|---|------------------------------------|
| 1. Prof. N. Kohli | - | Professor, CSE Deptt. |
| 2. Prof. Manoj Kr. Shukla | - | Professor, ET Deptt. |
| 3. Dr. V.K. Yadav | - | Asso. Professor, Humanities Deptt. |
- (iv) BoE members decided that time bound evaluation of Final year students be done at Departmental level. In this regard a proper communication to be made to the Head of each Department so that a time bound declaration of Final year result could be achieved.
- (v) Progress of NAD work could not be discussed in view of the absence of Dr. Ashutosh Singh, Addl. CoE.





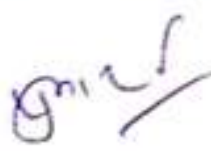






- (vi) Marksheet format was discussed in the meeting & it was decided to arrange a dedicated Colour printer for printing of the marksheets. The colour printer is necessary in view of variety of information to be printed in the Marksheet & this cannot be outsourced.
- (vii) Results of Odd Semester was presented & discussed in the meeting.
- (viii) UFM cases of Odd Semester was also presented & discussed in the meeting.

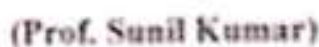

(Dr. V.P. Singh)


(Dr. Prabhat Verma)


(Dr. V.D. Kaushik)


(Prof. Rajive Gupta)


(Prof. K.M. Mohapatra)


(Prof. Sunil Kumar)


(Prof. Pradeep Kumar)

Office of Controller of Examinations
H.B.T.U., Kanpur-208002

Minutes of Emergent BoE meeting held on 19.11.2019 at 12:30 PM in the Office of Controller of Examinations (CoE) to discuss matters related to Progress of Question Paper Setting by Examiners (Internal & External) and Schedule for End Semester (Odd Semester) Examinations 2019-20

Followings were present in the meeting –

Prof. Pradeep Kumar, CoE & Chairman, BoE
Prof. Rekha Bali, Maths Deptt., Member, BoE
Dr. Vandana Dixit Kaushik, CSE Deptt., Member, BoE
Dr. Ashutosh Singh, ET Deptt., Addl. CoE
Dr. Vinay Pratap Singh, ME Deptt., Dy.CoE & Member Secretary-BoE
Dr. Prabhat Verma, CSE Deptt., Dy. CoE
Dr. Lalit Kumar Singh, BE Deptt. & Addl. Dean Acad. Affairs – Special Invitee

Following decisions were taken after thorough discussion in the meeting:

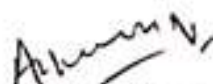
1. In view of holidays and Techno Cultural Fest 'Adhyay-2019', it was decided to shift the starting date of End Semester (Odd Semester) Examinations 2019-20 from 2nd December, 2019 to 10th December, 2019.
2. Last date of Question Paper submission for end semester examination has been extended to 23rd November, 2019.
3. It was also decided that the evaluation of answer books of End Semester (Odd Semester) Examinations 2019-20 will be carried out as done earlier.
4. Make up test & Practical exams (Sessional) of 1st, 2nd & 3rd year students have to be conducted by the corresponding Departments during 1st week of December 2019. However, practical exams for final year students will be conducted by the Departments after completion of End Semester (Odd Semester) Examinations 2019-20.
5. Date of Moderation has been scheduled from 25th November to 27th November, 2019.


(V.D. Kaushik)


(Lalit Kumar Singh)


(Prabhat Verma)


(V.P. Singh)


(Ashutosh Singh)


(Rekha Bali)


(Pradeep Kumar)

Office of Controller of Examinations
H.B.T.U., Kanpur-208002

Minutes of Emergent BoE meeting held on 19.11.2019 at 12:30 PM in the Office of Controller of Examinations (CoE) to discuss matters related to Progress of Question Paper Setting by Examiners (Internal & External) and Schedule for End Semester (Odd Semester) Examinations 2019-20

Followings were present in the meeting –

Prof. Pradeep Kumar, CoE & Chairman, BoE
Prof. Rekha Bali, Maths Deptt., Member, BoE
Dr. Vandana Dixit Kaushik, CSE Deptt., Member, BoE
Dr. Ashutosh Singh, ET Deptt., Addl. CoE
Dr. Vinay Pratap Singh, ME Deptt., Dy.CoE & Member Secretary-BoE
Dr. Prabhat Verma, CSE Deptt., Dy. CoE
Dr. Lalit Kumar Singh, BE Deptt. & Addl. Dean Acad. Affairs – Special Invitee

Following decisions were taken after thorough discussion in the meeting:

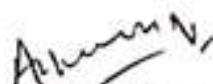
1. In view of holidays and Techno Cultural Fest 'Adhyay-2019', it was decided to shift the starting date of End Semester (Odd Semester) Examinations 2019-20 from 2nd December, 2019 to 10th December, 2019.
2. Last date of Question Paper submission for end semester examination has been extended to 23rd November, 2019.
3. It was also decided that the evaluation of answer books of End Semester (Odd Semester) Examinations 2019-20 will be carried out as done earlier.
4. Make up test & Practical exams (Sessional) of 1st, 2nd & 3rd year students have to be conducted by the corresponding Departments during 1st week of December 2019. However, practical exams for final year students will be conducted by the Departments after completion of End Semester (Odd Semester) Examinations 2019-20.
5. Date of Moderation has been scheduled from 25th November to 27th November, 2019.


(V.D. Kaushik)


(Lalit Kumar Singh)


(Prabhat Verma)


(V.P. Singh)


(Ashutosh Singh)


(Rekha Bali)


(Pradeep Kumar)

Office of Controller of Examinations
H.B.T.U., Kanpur-208002


Minutes of Emergent BoE meeting held on 05.11.2019 at 12:00 PM in Office of
CoE to discuss matters related to modalities of Paper Setting, Moderation &
Evaluation process

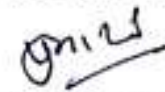
Followings were present in the meeting –

- Prof. Pradeep Kumar, CoE & Chairman, BoE
Prof. Rekha Bali, Maths Deptt., Member, BoE
Dr. Vandana Dixit Kaushik, CSE Deptt., Member, BoE
Dr. Vinay Pratap Singh, ME Deptt., Dy.CoE & Member Secretary-BoE
Dr. Prabhat Verma, CSE Deptt., Dy. CoE
Prof. Rajive Gupta – Dean of School of Engineering – Special Invitee
× Prof. R.K. Shukla – Dean of School of Humanities & Social Sciences – Special Invitee
Dr. P.K.S. Yadav, Oil Tech., DSOCT – Special Invitee


The committee thoroughly discussed the matter and in the meeting, following decisions were taken:

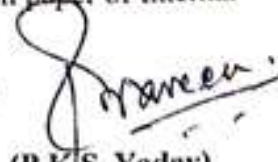
1. Offer for the preparation of the question papers for End Semester Examinations will be given to both external and Internal Examiners proposed by the department ensuring 50:50 ratio.
2. Password protected softcopy of External Question paper received within deadline, with complete solution will only be accepted and considered for moderation work.
3. Moderation of all the question papers of internal & external exams will be carried out by departmental moderation committee.
4. In case, question paper from External Examiner are not received in time then question paper of Internal Examiner will be considered for that subject.
5. All Question papers accepted by Office of CoE will be paid as per norms.
6. Moderation Committee has been entrusted with the power of modification/rejection of external question papers.
7. In case of rejection of question paper from External Examiner, the question paper of Internal Examiner shall be considered.



(V.P. Singh)
Member Secretary


(Prabhat Verma)
Dy.CoE

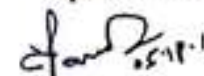

(Rekha Bali)
Member BoE


(V.D. Kaushik)
Member BoE


(P.K.S. Yadav)
Special Invitee


(R.K. Shukla)
Special Invitee


(Rajive Gupta)
Special Invitee


(Pradeep Kumar)
Chairman - BoE

Office of Controller of Examinations
H.B.T.U., Kanpur-208002

**Minutes of Emergent BoE meeting held on 19.10.2019 at 11:30 AM in Office of
CoE on the issue of deciding Regulations for Challenged Evaluation of Answer
Scripts**

Followings were present in the meeting –

Prof. Pradeep Kumar, CoE & Chairman, BoE
Prof. Rekha Bali, Maths Deptt., Member, BoE
Dr. Vandana Dixit Kaushik, CSE Deptt., Member, BoE
Dr. Ashutosh Singh, ET Deptt., Addl. CoE
Dr. Vinay Pratap Singh, ME Deptt., Dy.CoE & Member Secretary-BoE
Dr. Prabhat Verma, CSE Deptt., Dy. CoE
Dr. Lalit Kumar Singh, Assoc. Dean, Acad. Affairs, Special Invitee
Prof. Pramod Kumar, Ex-CoE, Special Invitee


The committee thoroughly discussed the matter and after deliberations the following amendments is being proposed:

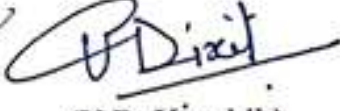
1. Committee have gone through the latest draft for challenge evaluation. It was decided to request the Ordinance Committee to incorporate the challenge evaluation fee of Rs. 5000/- per subject which may be changed within the period of time as & when decided.
2. Rest of the points suggested by the Ordinance Committee were discussed and were accepted.


(V.P. Singh)
Member Secretary


(Prabhat Verma)
Dy.CoE


(Ashutosh Singh)
Addl. CoE


(Rekha Bali)
Member BoE


(V.D. Kaushik)
Member BoE


(Lalit Kumar Singh)
Spl. Invitee


(Pramod Kumar)
Spl. Invitee


(Pradeep Kumar)
Chairman - BoE

Office of Controller of Examinations
H.B.T.U., Kanpur-208002

An emergent BoE meeting was convened on the issue of deciding level of similarity/Plagiarism for M.Tech. thesis held on 21.09.2019, 3pm.

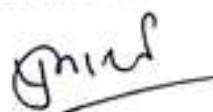
Followings were present in the meeting –

Prof. Pradeep Kumar, CoE & Chairman, BoE (HoD, Deptt. of Civil Engg.)
Prof. Rekha Bali, HoD, Deptt. of Mathematics, Member, BoE
Dr. Vandana Dixit Kaushik, CSE Deptt., Member, BoE
Dr. Vinay Pratap Singh, Mech. Engg. Deptt. – Dy. CoE
Dr. Prabhat Verma, CSE Deptt., Dy. CoE
Mrs. Rajani Bisht, For Dean, Acad. Affairs – Special Invitee
Prof. Anand Kumar, Dean, HoD, Deptt. of Mech. Engg. - Special Invitee
Prof. Rakesh Kumar Trivedi, HoD, Deptt. Oil Tech.
Prof. Pramod Kumar, HoD, Deptt. Chemical Engg. - Special Invitee
Sri. Brijesh Singh, For HoD, Deptt. of Biochemical Engg.-Special Invitee
Sr. C.N.Singh, For HoD, Deptt. of Electrical Engg. – Special Invitee
Prof. Krishna Raj, HoD, Deptt. of Electronic Engg. – Special Invitee

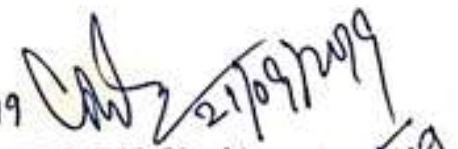
In the meeting, following decisions were taken:

- 1) Guidelines of UGC and AICTE were referred and were found to be silent on level of plagiarism for M.Tech. courses. However, a limit of 20% is mentioned in the Ordinances of Universities like AKTU, Lucknow, MMMUT, Gorakhpur and DTU, New Delhi. In view of the above, committee unanimously decided to keep 20% as the maximum limit for similarity/plagiarism for M.Tech. thesis.
- 2) Committee also suggested conveying the decision on maximum level of plagiarism for M.Tech. thesis to Dean, Academic Affairs and Chairman, Ordinance committee for incorporation in the M.Tech. ordinances.



(Dr. V.P. Singh)


(Dr. Prabhat Verma)


(Dr. V.D. Kaushik) 21/09/2019


(Sri. C.N. Singh) 21/09/2019

(Prof. Rekha Bali)


(Mrs. Rajani Bisht)


(Sri Brajesh Singh) 21.9.2019


(Prof. K. Raj) 21/09/2019


(Prof. Anand Kumar)


(Prof. R.K. Trivedi)


(Prof. Pramod Kumar)


(Prof. Pradeep Kumar)

15 Meeting BoE

MINUTES OF THE 15TH MEETING OF BOARD OF EXAMINATIONS OF HBTU HELD ON 28.08.2019 AT 11:30 AM IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS

15th BoE meeting was held in the Office of CoE at 11:30 AM. Followings have attended the meeting:

Prof. Pradeep Kumar, CoE & Chairman, BoE
Dr. Vandana Dixit Kaushik, CSE Deptt., Member, BoE
Dr. Ashutosh Singh, Elect. Engg. Deptt., Addl. CoE
Dr. Prabhat Verma, CSE Deptt., Dy. CoE
Prof. Anand Kumar, Dean, Acad. Affairs, Special Invitee
Prof. Pramod Kumar, Paint Tech. & Ex-CoE, Special Invitee
Prof. Rakesh Kumar Trivedi, HoD-Oil Tech. & Incharge-Automation, Special Invitee

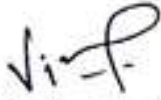
In the meeting following decisions were taken:

- 15.01 Minutes of 14th BoE meeting were approved.
- 15.02 Members were apprised about the action taken on agenda points of 13th BoE meeting.
- 15.03 Members were apprised about the declaration of result of 2018-19 session. Regarding the process of declaration of result it was decided that it should be done as per the provisions given in the Act of HBTU in Article 37.4(e):
"to declare the results of the examinations of the University with the approval of Vice-Chancellor on the basis of recommendations submitted to Vice-Chancellor by the competent Committee (Comprising of all Deans) who may investigate complete result data and the result declaration process as per the Ordinances".
- 15.04 As the Carry-over Examinations are going on, so the members expressed their satisfaction on the present process.
- 15.05 As per the decisions of last Emergent BoE meeting held on 26.07.2019 and its subsequent approval from Hon'ble Vice Chancellor, regarding the passing criterion based on YGPA (Yearly Grade Point Average) system, members did not find any reason to discuss the matter any further. However, it was decided that the decision be again communicated to Dean, Academic Affair for implementation & to be put up in next Academic Council.
- 15.06 Members were apprised about the current status of Result Management System Software development by MKT Software Pvt. Limited. It was conveyed by Dr. Prabhat Verma, Dy. CoE to the members that the software development is not complete & there are several modules which need to be completed and the entire result related data is with MKT systems.
Prof. R.K. Trivedi, Incharge Automation, assured the completion of said modules. He also conveyed that MKT is doing honorary job for HBTU, Kanpur and students involvement as per MoU is not possible for the software development process. He also assured that once the software development is over the entire exam related data will be transferred to the server of CoE office. He also stated categorically for the training of the staff of CoE for handling of RMS software in future.
- 15.07 As per the suggestions of faculty members, the committee members explored the idea of External expert for moderation process. The decision was taken to first initiate a proposal for separate bank account of CoE & fund allocation to quickly meet out the expenditures related to examination. Committee members were of the opinion that to avail the services of qualified experts for examination process & for the work involving publication of answer books/question papers, degree certificates etc., the entire process should be confidential & thus CoE requires a separate bank account.
Further, it was decided to digitise the answer book evaluation system which will take care of all other suggestions.
- 15.08 It was decided to initiate the proposal of hiring one skilled person to work as Computer Operator to help software up gradation & maintenance.

✓ P. Pradeep Kumar
Dr. Vandana Dixit Kaushik
Dr. Ashutosh Singh
Dr. Prabhat Verma
Prof. Anand Kumar
Prof. Pramod Kumar
Prof. Rakesh Kumar Trivedi

Any other matter:

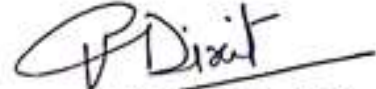
Matter of Challenge Evaluation was discussed in the meeting & it was decided that the regulations related to Challenge Evaluation be communicated to Dean, Academic Affairs to be put up in upcoming Academic Council meeting for induction in the Ordinance of HBTU.



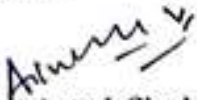
(Dr. Vinay Pratap Singh)
Dy. CoE
& Member Secretary BoE



(Dr. Prabhat Verma)
Dy. CoE



(Dr. V.D. Kaushik)
Member BoE



(Dr. Ashutosh Singh)
Addl. CoE



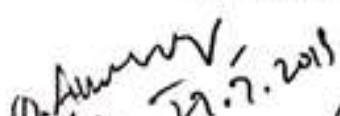
(Prof. Pradeep Kumar)
Controller of Examinations
Chairman BoE

An emergent BoE meeting to review promotion rules for B.Tech. students of new syllabus was held on 26.07.2019 at 12:30 PM in the office of Controller of Examination. Following members were present in the meeting-


- | | | |
|---------------------------|--|-----------------------------------|
| 1- Prof. Pradeep Kumar | Controller of Examinations | Chairman, BoE |
| 2- Dr. Vandana D. Kaushik | Deptt. of Computer Sci. & Engg. | Member, BoE |
| 3- Dr. Ashutosh Singh | Electronics Deptt. | Addl. CoE |
| 4- Dr. Prabhat Verma | Deptt. of Computer Sci. & Engg. | Dy. CoE |
| 5- Dr. Vinay Pratap Singh | Deptt. of Mechanical Engg. | Dy. CoE &
Member Secretary BoE |
| 6- Prof. Anand Kumar | Dean, Acad. Affairs | Special Invitee |
| 7- Prof. Pramod Kumar | Deptt. of Paint Technology &
Ex-CoE | Special Invitee |

After two days of deliberation on the matter following decisions were taken.

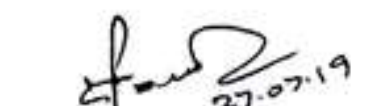
1. It was decided that all the students who are getting year back in 2nd year be given a chance to achieve CGPA (Cumulative Grade Point Average) of 5.0 or above by allowing them to appear in special carry over exam for the academic session 2018-19 only as a special case.
2. Modification of B.Tech. Promotion Rules in ordinance to be done considering concept of YGPA (Yearly Grade Point Average) instead of CGPA (Cumulative Grade Point Average). It was decided to keep YGPA of 4.0 at the end of Ist year, YGPA of 5.0 at the end of IInd year. & YGPA of 6.0 at the end of IIIrd year as a condition for the B.Tech. students to get promoted to the next year. This will applicable for academic session 2019-20 and onwards.
3. This relaxation should not be considered as precedence for promotion.


(Dr. Ashutosh Singh)
Addl. CoE
27.7.2019


(Dr. Vandana D. Kaushik)
Member, BoE
27/7/19


(Dr. Vinay Pratap Singh)
Dy. CoE &
Member Secretary BoE
27.7.2019


(Dr. Prabhat Verma)
Dy. CoE
27.7.19


(Prof. Pradeep Kumar)
27-07-19

MINUTES OF THE 14TH MEETING OF BOARD OF EXAMINATIONS OF HBTU HELD ON 23.05.2019 AT 11:30 AM IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS

Following members were present in the meeting:

1.	Prof. Pradeep Kumar	Controller of Examinations	Chairman, BoE
2.	Prof. Rekha Bali	HoD, Deptt. of Mathematics	Member, BoE
3.	Dr. Vandana D. Kaushik	Deptt. of Computer Sci. & Engg.	Member, BoE
4.	Prof. Pramod Kumar	Deptt. of Paint Technology & Ex-CoE	Special Invitee
5.	Prof. Anand Kumar	Dean, Acad. Affairs	Special Invitee
6.	Prof. Rakesh Trivedi	Deptt. of Oil Technology & Nodal Officer fo MKT Software	Special Invitee
7.	Dr. Prabhat Verma	Deptt. of Computer & Science	Dy. CoE
8.	Mr. M.D. Singh	System Manager	Special Invitee
3.	Dr. Vinay Pratap Singh	Dy. CoE	Member Secretary, BoE

In the meeting, all the agenda points were discussed thoroughly and following decisions were taken:

- 14.01 Minutes of 13th BoE meeting were presented before the Committee members & were subsequently approved.
- 14.02 All members were apprised of the action taken on the minutes of 13th BoE meeting.
- 14.03 Committee members deliberated on the Rules & Regulations for Examinee, Invigilators & Flying Squad members during End Semester Examinations and Mid Semester Exams/Class Test, Rules were subsequently finalised and are enclosed at Annexure 'A'.

All Committee members decided that it is necessary to call a meeting of all Invigilators and Flying Squad members prior to examinations to apprise them of Rules & Regulations of Examination at least for End Semester Exams and sensitize them about their duties & conduct during examination.

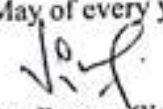
On Centralized Evaluation pattern Committee members were of divided opinion and no decision was taken

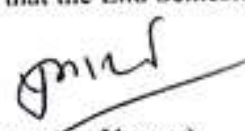
- 14.04 BoE committee members discussed all the letters/e-mails sent by Dr. Ashutosh Singh to CoE. Committee members found the language used in the letter/e-mail to be very offensive & objectionable. They were of the opinion that Dr. Ashutosh Singh is putting allegations without specific proofs, so he must be asked to provide the same to be taken up in the next BoE meeting else, strong disciplinary action will be recommended.

- 05 Degree format of H.B.T.U. was approved and will be as per the pattern followed by A.K.T.U., Lucknow.

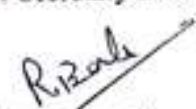
Any other matter discussed with permission of Chair -


- Biometric & CCTV for invigilators is essential and should be installed.
- Mobile sensor at gate entry should be installed during examination.
- Water distribution in rooms for students during examination is to be started.
- Preponement of Academic Calendar so that the End Semester Exams of Even Semester must end by 15th May of every year.


(Dr. Vinay Pratap Singh)
Dy. CoE
& Member Secretary BoE


(Dr. Prabhat Verma)
Dy. CoE


(Dr. V.D. Kaushik)
Member BoE


(Prof. Rekha Bali)
Member BoE


(Prof. Pradeep Kumar)
Controller of Examinations
Chairman BoE

**RECOMMENDATIONS OF EMERGENT MEETING OF BOARD OF
EXAMINATIONS HELD ON 16.05.2019 AT 12:30 p.m. IN THE OFFICE OF
CONTROLLER OF EXAMINATIONS**

Following members were present in the meeting:

1.	Prof. Pradeep Kumar	Controller of Examinations	Chairman, BoE
2.	Prof. Rekha Bali	HoD, Deptt. of Mathematics	Member, BoE
3.	Dr. Prabhat Verma	Asstt. Professor, Deptt. of CSE	Dy. CoE
4.	Prof. Pramod Kumar	Deptt. of Paint Technology & Ex-CoE	Special Invitee
5.	Dr. Vinay Pratap Singh	Dy. CoE	Member Secretary

Invigilators of Room No. 2-203 on 15.05.2019 (A-Shift), Prof. Arun Maithani, Paint Technology, Dr. Sadhna Puri, Guest Faculty, Chemistry, Dr. Rupika Sinha, Guest Faculty, Biochemical Engg. reported a case of missing answer book. After investigation it was found that the answer book of Mr. Siddarth Agarwal, Roll No. 1604551037, 3rd B.Tech., Chemical Engg. was missing. After thorough investigation & taking statements of different members of examination team, invigilators & the student, following observations were made –

1. The answer book of Mr. Siddarth Agarwal was missing & Invigilators were not able to trace it in the Exam. room.
2. Staff & officials of examination team thereafter checked the room & they were not able to find the answer book in the room.
3. The Student Siddarth Agarwal was called by the invigilators.
4. When the concerned student went to the room with Mr. Manish Kumar Singh (TEQIP Faculty, ET Deptt., recently associated with Examination team) and Mr. Manoj Kumar, Instructor (Workshop) he somehow managed to handover the answer book to Mr. Manish Singh.
5. Written statements of all concerned were taken in this regard which are listed below –
 - (i) Invigilators as above
 - (ii) The Student, Siddarth Agarwal
 - (iii) Dr. Ram Autar, Suptd. Of Exams.
 - (iv) Mr. Manish Kumar Singh, ET Deptt. (TEQIP Faculty)
 - (iii) Class-III employee Mr. Manoj Kumar
 - (iv) Class-III employee Mr. Kamlesh Kumar
 - (v) Class-IV employee Mr. Amit

With a view to send a loud & clear message to the students and the Invigilators and to avoid recurrence of such incidents in future, the BoE Committee recommends the following –

1. The examination of Mr. Siddarth Aggarwal (Roll No. 1604551037) held on 15.05.2019 (IC 603, ED) be cancelled and zero marks be awarded in this subject.

2. The student be debarred from appearing in the ongoing End Semester Theory Examinations henceforth.
3. The student be debarred from the University on campus placement.
4. The concerned Invigilators be strictly warned/advised in this regard to follow already existing instructions to Invigilators (No. 1235/CoE/2019 dt. 25.04.2019).

This is submitted for kind approval of Hon'ble Vice Chancellor and / or taking any other additional and appropriate decision to discourage such practices in future.



(Dr. Vinay Pratap Singh)
Dy. CoE
Member Secretary BoE



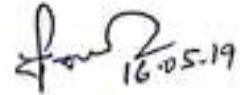
(Dr. Prabhat Verma)
Dy. CoE



(Prof. Rekha Bali)
Member, BoE



(Prof. Pramod Kumar)
Special Invitee


16.05.19

(Prof. Pradeep Kumar)
Controller of Examinations
Chairman BoE

Approved as proposed except pt. 3.


16/5

कुलपति
कोर्ट बटलर प्राविधिक विश्वविद्यालय
कानपुर-2


MINUTES OF THE 13TH MEETING OF BOARD OF EXAMINATIONS OF HBTU HELD ON 15.04.2019 AT 02:00 PM IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS


Following members were present in the meeting:

1.	Prof. Pradeep Kumar	Controller of Examinations	Chairman, BoE
2.	Prof. Rekha Bali	HoD, Deptt. of Mathematics	Member, BoE
3.	Dr. Vandana Dixit Kaushik	Asstt. Professor, Deptt. of CSE	Member, BoE
4.	Prof. Pramod Kumar	Deptt. of Paint Technology & Ex-CoE	Special Invitee
5.	Dr. Prabhat Verma	Asstt. Professor, Deptt. of CSE	Dy. CoE
6.	Dr. Vinay Pratap Singh	Dy. CoE	Member Secretary


In the meeting, all the agenda points were discussed thoroughly and following decision were taken:

- 13.1 UFM rules for new course structure were discussed and proposed for approval. Further, member raised issues related to present subject passing criteria where student can pass a subject, if he/she scores more than 40 marks in internal assessment and does not even appear for end semester exam. In this regard a letter to Dean, Acad. Affairs will be sent for his comments.
- 13.2 Case of Mr. Prakhar Dwivedi, Leather Technology (SR No. 259/2013) was put-up before the committee members. After exhaustive deliberation, it was decided that the request of Mr. Prakhar Dwivedi cannot be considered as he has not passed 3rd year. The computer generated copy of result if considered true, itself shows that he has earned 20 credits out of 48 (less than 50%) which itself bars him from progressing to next year. In addition to this, it is to put on record that he was punished for UFM in Even Semester 2016-17 and his result was separately prepared where 07 carry papers were shown. As per the promotion rules, it was mandatory to earn desired number of credits in a year even with PCP status to get promoted to next year. Thus, this student has fooled the system knowing fully about his status and got promoted to next year by hiding the facts. Computer generated result is provisional and there is a written statement at the end for the students to report for the necessary corrections, if any. Today, when he is caught, he cannot be promoted.
- 13.3 It was decided in the meeting that Mid Semester Exam for new syllabus will be uniformly of 1:30 hrs. duration irrespective of any weightage assigned to that subject.



(Dr. Vinay Pratap Singh)
Dy. CoE
& Member Secretary BoE


(Dr. Prabhat Verma)
Dy. CoE


(Prof. Rekha Bali)
Member BoE


(Dr. Vandana D. Kaushik)
Member BoE


(Prof. Pramod Kumar)
Special Invitee


(Prof. Pradeep Kumar)
Controller of Examinations
Chairman BoE


**MINUTES OF THE 12TH MEETING OF BOARD OF EXAMINATIONS OF HBTU HELD ON
26.02.2019 AT 01:30 PM IN THE OFFICE OF THE CONTROLLER OF EXAMINATIONS**

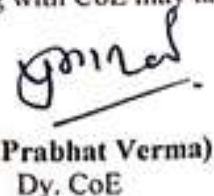
Following members were present in the meeting:

1.	Prof. Pradeep Kumar	Controller of Examinations	Chairman
2.	Prof. Rekha Bali	HoD, Deptt. of Mathematics	Member
3.	Prof. Pramod Kumar	Deptt. of Paint Technology & Ex-CoE	Special Invitee
4.	Prof. Anand Kumar	Dean, Academic Affairs	Special Invitee
5.	Prof. Rakesh Trivedi	Deptt. of Oil Technology & Nodal Officer fo MKT Software	Special Invitee
6.	Dr. Prabhat Verma	Asstt. Professor, Deptt. of CSE	Dy. CoE
7.	Dr. Vinay Pratap Singh	Dy. CoE	Member Secretary
8.	Mrs. Poonam Malhotra	Programmer, Office of CoE	
9.	Mr. Jitender Kumar	Programmer, Office of CoE	

In the meeting action taken report of 11th BoE meeting was put-up before the members. Agenda points were discussed and following decisions were taken –

- 12.1 Result analysis was presented before BoE members. It was decided that results analysis should also be prepared gender-wise/category-wise. Sri Jitender Kumar, Programmer will take up this task and do the needful. It was also decided to express the result analysis showing students with I Class, II Class & honour status for all branches separately. It was decided that result analysis should be given to Dean Academic so that corresponding departments be communicated for necessary improvements, if required.
- 12.2 Recommendations of UFM committee on the UFM Cases for End Semester (Odd Semester) 2018-19 were put up and same were approved.
- 12.3 BoE members discussed about the formats of PDC, T.Rs & Grade sheet. It was decided that PDC format should not be changed and it should be on the pattern as used earlier. For University students it was also decided that Grade sheet should be given instead of marksheet. Grade sheet should contain only grades & grade points. Marks of subject scored by students should only be shown in T.Rs. Format of degree should be decided by higher authorities.
- 12.4 BoE members were apprised of the progress of RMS software. It was conveyed that RMS for M.Tech. is in progress. RMS of Ph.D. course is yet to be decided. There are certain aspects/modules of RMS for B.Tech. courses which are yet to be completed. In totality RMS software is not complete. There is no documentation of RMS software as well proper work distribution between to programmers is to be finalised.
- 12.5 Prof. R.K. Trivedi, Special invitee apprised about MKT software. He conveyed that work is in its initial stages & next week a meeting with CoE may take place to speed up the things.


(Dr. Vinay Pratap Singh)
Member Secretary


(Dr. Prabhat Verma)
Dy. CoE


(Prof. Rekha Bali)
Member


(Prof. Pradeep Kumar)
Chairman

11th BOE MEETING 20

Minutes of the 11th Meeting of Board of Examinations held on 26.09.2018 at 03:00 PM in the Office of Controller of Examinations

Following members were present in the meeting:

1. Prof. Pramod Kumar	Controller of Examinations	Chairman
2. Prof. K.M. Mohapatra	Dean, School of Humanities & Social Sciences	Member
3. Dr. Prabhat Verma	Asstt. Prof., CSE Deptt.	Member
4. Dr. Vandana Dixit Kaushik	Asstt. Prof., CSE Deptt.	Special Invitee
5. Dr. Vivek Kumar	Assoc. Dean, Acad. Affairs	Special Invitee
6. Dr. Vinay Pratap Singh	Deputy CoE	Member Secretary


In the meeting, all the agenda points were discussed thoroughly and following decisions were taken:

- 11.1 Analysis of results for the session 2017-18 was gone through, and it was decided that the analysis should also be presented in the form of charts, like bar chart, pie chart etc. Further, it was recommended that the Software Development team must do the needful to provide the result analysis data category-wise, gender-wise etc. also, from now onwards.
- 11.2 Recommendation's of Unfair Means (UFM) Committee on the UFM cases for session 2017-18 (Even Semesters), were presented before the BoE, and the same were approved.
- 11.3 BoE members decided to keep the mobile phones confiscated during exams/class tests as evidence for unfair means, and the same be returned to the candidates only after the declaration of result of the concerned semester. To avoid any mischief, an undertaking from the student and his parents be taken while returning the mobiles.
- 11.4 Challenged evaluation rules of A.K.T.U., Lucknow were slightly modified by the BoE, as enclosed, for getting approval of the Academic Council of H.B.T.U., Kanpur.

The meeting ended with thanks to the chair.


(Dr. Vinay Pratap Singh)
Member Secretary


(Prof. K.M. Mohapatra)
Member


(Dr. Prabhat Verma)
Member


(Prof. Pramod Kumar)
Chairman

BOE MEETING - 10

19

Minutes of 10th Meeting of Board of Examinations held in the Office of Controller of Examinations on 09.06.2018 at 1:30 PM in connection with declaration of results of B.Tech. & MCA students of the Odd (I/III/V) Semesters, 2017-18 through newly developed RMS Software

The following members of the BoE were present in the meeting:

- | | | |
|---------------------------|--------------------------|------------------|
| 1. Prof. Pramod Kumar | CoE | Chairman |
| 2. Dr. Prabhat Verma | Asstt. Prof., CSE Deptt. | Member |
| 3. Dr. Vinay Pratap Singh | Deputy CoE | Member Secretary |

Prof. K.M. Mohapatra, Head, Deptt. of Humanities, being on leave and out of station, could not attend the meeting.

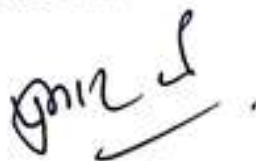
The above Board examined thoroughly the results data as appearing in the TRs and found the TRs as checked by the CoE officials and all errors, omissions, etc. were got corrected/ incorporated through the Software. The corrected TRs have been got reprinted, and have been signed by Dy. CoE and CoE.

The Board of Examinations find it in order for uploading of results on website after seeking approval from Hon'ble Vice Chancellor.

The meeting ended with thanks to the chair.



(Dr. Vinay Pratap Singh)
Member Secretary



(Dr. Prabhat Verma)
Member



(Dr. Pramod Kumar)
Chairman

BOE MEETING-9

Minutes of 9th Meeting of Board of Examinations held in the Office of Controller of Examinations on 05.06.2018 at 1:30 PM in connection with declaration of results of Final Year B.Tech. students of the Odd Semester 2017-18 through newly developed RMS Software

The following members of the BoE were present in the meeting:

1. Prof. Pramod Kumar	CoE	Chairman
2. Prof. K.M. Mohapatra	Head, Humanities & Dean, School of Humanities & Social Sciences	Member
3. Dr. Prabhat Verma	Asstt. Prof., CSE Deptt.	Member
4. Dr. Vinay Pratap Singh	Deputy CoE	Member Secretary

The above Board examined thoroughly the results data as appearing in the TRs and found the TRs as checked by the CoE officials and all errors, omissions, etc. were got corrected/ incorporated in the Software. The corrected TRs have been got reprinted, and have been signed by Dy. CoE and CoE.

The Board of Examinations find it in order for uploading of result on website after seeking approval from Hon'ble Vice Chancellor.

The meeting ended with thanks to the chair.




(Dr. Vinay Pratap Singh)
Member Secretary



05/06/18

(Dr. Prabhat Verma) (Dr. K.M. Mohapatra)
Member


05.06.2018

(Dr. Pramod Kumar)
Chairman

BOE MEETING — 8

Minutes of Emergent Meeting of Board of Examinations held on 29.05.2018
at 11.30 p.m. in the Office of Controller of Examinations

Regarding the case of Mr. Sachin Kumar (Roll No. 170111014) of I B.Tech. Oil Technology who was reported to run away with his evaluated answer book of BPH102 (Physics) while showing the evaluated answer books on 23.05.2018 by the evaluator Dr. R.N. Agarwal, Guest Faculty, Department of Physics

Following were present in the meeting:

1. Prof. Pramod Kumar	CoE	Chairman
2. Prof. Karunakar Singh	HoD, Food Tech.	Member
3. Dr. Prabhat Verma	Asstt. Prof., CSE Deptt.	Member
4. Dr. Vinay Pratap Singh	Deputy CoE	Member Secretary

The board members went through the reports (Part - I & II) of Departmental Inquiry Committee enclosing the written confession of the student, statement the C.R., Mr. Shivam Kumar (Roll No. 170111021) of I B.Tech. Oil Tech. and by the father of the student, Mr. Sabhapati Chauhan, who apologized in writing for the act of his son before the departmental inquiry committee. The board observed the following:

1. The student managed to take away the evaluated answer book by bluffing the evaluator with the purpose of destroying the record which, in the opinion of the board, falls in the category of extreme misconduct and gross indiscipline done on the part of the student.
2. The evaluator's slackness is also clear and evident.

In view of the above, in order to safeguard the sanctity of examination and evaluation in the University and to send a strong and loud message to the students to ensure that such incidents do not recur in future, the B.O.E. recommends the following:

- a. The student Mr. Sachin Kumar be debarred from registering himself in the University for the coming Academic year 2018-19. Further, if he approaches for registration in 2019-20, he must produce an affidavit from his father that his ward will not conduct any act of indiscipline in future, and he will remain under conduct probation during his entire stay in the University. This can be implemented by Dean, Academic Affairs.
- b. Appropriate action on Dr. R.N. Agarwal be taken by the competent authority, since he could not have control over the students due to his slackness in duty.

(Dr. Vinay Pratap Singh) *(Dr. Prabhat Verma)* *(Dr. Karunakar Singh)* *(Dr. Pramod Kumar)*
Member Secretary Member Member Chairman

1. approved.
 2. Dr. Agrawal should be removed from immediate effect and he should not be taken back in HBTU.
- 29/5/18*

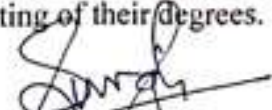
Minutes of the 7th Meeting of Board of Examinations held on 15.03.2018 at 01:30 pm in the Office of Controller of Examinations

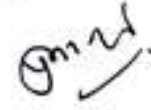
Following members were present in the meeting:-


1. Prof. Pramod Kumar	CoE	Chairman
2. Prof. Karunakar Singh	HOD, Food Tech.	Member
3. Dr. Prabhat Verma	Asstt. Prof., CSE Deptt.	Member
4. Prof. Anand Kumar	Dean, Academic Affairs	Special invitee
5. Dr. Vandana Dixit Kaushik	Asstt. Prof., CSE Deptt.	Special invitee
6. Dr. Vinay Pratap Singh	Deputy CoE	Member Secretary

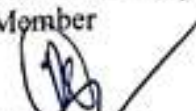
In the meeting, agenda points were discussed and following recommendations were given by the committee:

- 7.1 Analysis of results of session 2016-17 was presented before the committee. It was suggested that the result analysis should be presented gender wise, category wise specifying physically handicapped and scholarship holders. Analysis should be in the form of bar chart/pie chart along with tabular data. A comparative result analysis should be done for past 2 years along with the current year.
- 7.2 The decisions on several UFM cases of session 2016-17 and odd semester 2017-18 were put up before the committee and which were subsequently approved by the committee.
- 7.3 Committee was apprised about the declaration of the result of Odd Semester 2017-18.
- 7.4 Formats of Grade / Mark-sheets / PDC / Degree Certificate / Transcript were presented before the committee. Few corrections were suggested and it was advised to prepare dummy certificates for perusal of the committee members. It was also suggested to include security features like Bar-code / Hologram etc. in mark sheet /degree /transcript.
- 7.5 The case of final year student of Plastic Technology Mr. Pranjal Pathak was discussed thoroughly in the meeting as per the instructions of the then Hon'ble Vice Chancellor. It was concluded that the student has to appear in appropriate paper as carry over exam. However, his request for not mentioning 'Carry Over' on his mark sheet to be put up in Academic Council meeting for sympathetic consideration.
- 7.6 Under any other matter with the permission of Chair, it was also discussed that the students affiliated to AKTU, Lucknow often complain about non receipt of degree certificate (fresh or/corrected). It was decided to display a notice on University website to enrol such cases and subsequently, send this database to AKTU, Lucknow for printing of their degrees.


(Prof. Karunakar Singh)
Member


(Dr. Prabhat Verma)
Member


(Dr. Vinay Pratap Singh)
Member Secretary


(Prof. Pramod Kumar)
Chairman

BOE MEETING - 6

MINUTES OF THE MEETING OF BOE HELD ON 13/12/2017 AT 3:00 PM IN THE OFFICE OF COE REGARDING DISPOSAL OF USED ANSWER BOOKS

A meeting was held in the office of COE regarding disposal of used answer books in reference to letter no. 66/ku. P. Ka./2017, dated 23/09/2017 from office of Hon'ble Vice Chancellor.

Followings were present:

- | | |
|---|------------------|
| 1. Dr. Pramod Kumar, CoE | Chairman, BoE |
| 2. Dr. Karunaker Singh, Head, Food Tech. Deptt. & Registrar | Member, BoE |
| 3. Dr. Prabhat Verma | Member, BoE |
| 4. Dr. Anand Kumar, DAA | Special invitee |
| 5. Mr. S.K. Mishra, IA (F.C. Nominee) | Special invitee |
| 6. Dr. S.K. Sharma, OSD | Special invitee |
| 7. Dr. V.P. Singh, Dy. CoE | Member Secretary |

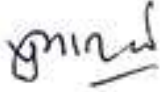
It was unanimously resolved that:

1. Used answer books/papers/file covers of previous years (except for past two years i.e., 2016-17 and 2017-18) will be shredded as per the latest G.O. available. This G.O. will be procured from AKTU, Lucknow.
2. The process of News paper notification, sale/ disposal, rates, etc. will be carried out by the office of SP. The decision on the rates will be made after seeking the same from AKTU, Lucknow.
3. Man-power for collecting answer books will be provided by civil maintenance, if required.
4. The shredding work will be done in the room just above the portico.

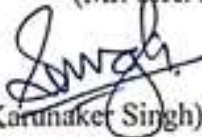

(Dr. S.K. Sharma)


(Dr. V.P. Singh)


(Mr. S.K. Mishra)



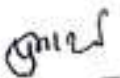


(Dr. Prabhat Verma)


(Dr. Anand Kumar)


(Dr. Karunaker Singh)


(Dr. Pramod Kumar)

↓ Excluding the answer books of candidates
under Vyapam Case scrutiny.

Approved
FCC concurrence is
needed
कुलपति
रजिस्ट्रार प्राविधिक निदेश

P.T.O